

Teacher: _____	TC ID: _____	<b>How did you hear about us? Complete only if new to Academy Northwest:</b>
Has any household member ever been enrolled with ANW? <input type="checkbox"/> YES <input type="checkbox"/> NO Has this student ever been enrolled with ANW? <input type="checkbox"/> YES <input type="checkbox"/> NO Is student over 18? <input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> ANW Family* <input type="checkbox"/> Friend* <input type="checkbox"/> ANW Teacher <input type="checkbox"/> ANW Website <input type="checkbox"/> Advertisement (specify): _____ <input type="checkbox"/> School Counselor radio, online, flyer, sign, <input type="checkbox"/> Other (specify): _____ other: _____
*New families only: Which ANW family may we thank for referring us to you? Name: _____ Phone #: (____) _____		
Please print clearly and fill in every blank. Print N/A if not applicable.		
Registration date (date student attendance begins): ____/____/____		Note: Attendance cannot begin enrollment is complete.
<b>Student Information</b>	<b>Family Information</b>	
Student's Name	<b>Complete this column ONLY for parent(s)/guardian(s) with whom the STUDENT RESIDES</b>	
Last _____ First _____ MI _____ Birth date: ____/____/____ <input type="checkbox"/> Male <input type="checkbox"/> Female Primary telephone: (____) _____ Grade in 2024-25: ____      Year of Graduation: ____	Student resides with <b>FEMALE</b> parent/guardian: Last _____ First _____ Relationship to student: _____ E-mail: _____ Cell tel: (____) _____ Work tel: (____) _____ Ext: _____ Employed by: _____	
<b>Seniors Only:</b> Are you planning to earn an Academy Northwest diploma? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, complete Senior Form and include with registration.	Student resides with <b>MALE</b> parent/guardian: Last _____ First _____ Relationship to student: _____ E-mail: _____ Cell tel: (____) _____ Work tel: (____) _____ Ext: _____ Employed by: _____	
Mailing Address:	Name of nearest relative not living with you: _____	
Street _____ Apt# _____	E-mail: _____	
City _____ State _____ Zip _____	Mailing Address:	
Ethnic Background - Please fill-in one:	Street _____	
<input type="checkbox"/> Black (not of Hispanic origin) <input type="checkbox"/> White (not of Hispanic origin) <input type="checkbox"/> Native American (or Alaskan native) <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> Decline to provide this information	City _____ State _____ Zip _____	
Name of school last attended: _____	Tel: (____) _____	
Mailing Address:		
Street _____		
City _____ State _____ Zip _____		
Dual enrollment? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes: Taking # ____ classes at:		
School Name: _____		
Mailing Address:		
Street _____		
City _____ State _____ Zip _____		
City _____ State _____ Zip _____		
<input type="checkbox"/> If high school, please check this student will be seeking NCAA eligibility.		
<input type="checkbox"/> Please check if there is a Parenting Plan the school must be aware of. If so, include a copy with registration.		

# Registration Information and Agreement 2024-2025

## Academy Northwest Standards:

1. All parties of this Agreement agree to follow the policies and procedures outlined in the current Academy Northwest Family Handbook.
2. All parties of this Agreement, and enrolled students, shall not engage in any immoral, illegal, unethical, irreverent, or other activity that may be detrimental to students, the school, the learning center, or the name of the Lord Jesus Christ.

## Parent/Guardian agrees to:

1. Assume sole responsibility for the student's education, instruction, and behavior. Provide instruction in each of the eleven (11) required subjects for K-8<sup>th</sup> grade, or courses needed for high school graduation in 9<sup>th</sup>-12<sup>th</sup>.
2. Provide immunization and/or immunization exemption records for each student at the time of registration.
3. Authorize Academy Northwest to obtain necessary student records from any previous school(s) the student attended.
4. Provide documentation (a daily journal) of instruction given over at least one hundred eighty (180) days for an annual school year.
5. Assist the student to meet with Teacher for a minimum contact time of one (1) hour per week (nine [9] hours per quarter).
6. Attend scheduled conferences with the Teacher for the purpose of reviewing student progress and setting future goals.
7. Assist the student in prioritizing assignments, learning center activities, and scheduled conferences. Notify the Teacher in advance of any absence from a scheduled meeting time and discuss the make-up of missed work and contact time.
8. Assume responsibility for the student at all the activities planned and/or directed by the Teacher, and/or Academy Northwest, and to accept the liability for any accident, injury, illness, or damage resulting from the student's participation in such activities. Neither Academy Northwest nor the Teacher shall be liable for any injuries, illness, or damages that student may suffer as a result of participation in any activities agreed to under this Agreement.
9. Immediately inform the Teacher if my student tests positive for COVID and will not send student to school as per Health Dept. guidelines.
10. Understand that Academy Northwest and the Teacher makes no guarantee as to the educational outcome for the student. Academy Northwest and the Teacher can alter the educational program as circumstances may warrant.
11. Follow the "Grievance Procedures" in case of grievance (see *Family Handbook*), will not gossip about the matter, and will speak only to those individuals who have the authority to address the issue.
12. Understand that a withdrawal or transfer requires a fourteen (14)-day written notification to Teacher. (See *Family Handbook*).
  - Transfers require withdrawal from current Teacher and a new registration submitted with the new Teacher.
  - Withdrawal requires a final conference with the Teacher within 7 days. Direct Academy Northwest as to the disposition of student records once fees are paid in full. Academy Northwest retains a permanent record of high school transcripts only.
13. Understand that a student may be withdrawn by the Teacher for any of the following reasons, though not limited to:
  - Nonattendance for more than two (2) consecutive weeks without prior arrangement with the Teacher, excessive absences, inadequate record-keeping by parent or student, or insufficient progress in the student's learning plan.
  - Disruptive behavior (i.e. hurtful comments, inappropriate dress, bullying, sexual harassment, pressuring other students to engage in inappropriate behavior) which remains unresolved after verbal and/or written warning from the Teacher.
  - Student involvement in any illegal activity, illegal substance use, or bringing any weapon to any Academy Northwest or Learning Center activity. Failure to comply with Academy NW Academic Integrity standards (See *Family Handbook*).

## Teacher agrees to:

1. Assist the Parent/Guardian in developing and maintaining the relationship with Academy Northwest as a legal private school.
2. Assist Parent/Guardian in planning student educational objectives and curriculum and schedule at least nine (9) hours of interaction with the student each quarter via formats defined by the Teacher.
3. Provide the Parent/Guardian at least two (2) hours of education assistance per quarter to confer, advise, review, and evaluate student progress; this may be concurrent with the nine (9) hours of interaction with student when Parent/Guardian is present.
4. Provide or arrange for achievement testing if desired by Parent/Guardian.
5. Complete semester report cards for each 9<sup>th</sup>-12<sup>th</sup> grade student or one Annual Assessment for each K-8<sup>th</sup> student.
6. Provide a fourteen (14)-day written notice to Parent/Guardian if student is subject to withdrawal for violation of school standards.

## Entire Enrollment Contract:

The entire Enrollment Contract includes this document, the Registration Information and Agreement (pages 1 & 2), the ANW-Parent/Guardian-Teacher Financial Agreement (pages 1 & 2), and the Parental Consent to Student Online Access & Photo Release. All documents must be signed by all parties and may be changed ONLY by an amendment in writing, signed by all parties. *Oral changes are not permitted.*

**My signature below gives evidence that I have read and I agree to adhere to the terms and conditions of this Agreement as stated on both the front and the 2<sup>nd</sup> page/back side of this form. All information provided to the school is truthful and complete and all relevant information has been disclosed to the Teacher and to Academy Northwest.**

Signature of Parent/Guardian (1)	Date	Signature of Parent/Guardian (2)	Date
Signature of Teacher	Date	Academy Northwest Principal	Date
<i>I agree to the terms of this contract and to give my parents/guardians, who have signed above, access to my student records.</i>			
Signature of Student, 18 years of age or older	Date		